

**COUNCILLORS' BULLETIN
WEDNESDAY, 2 FEBRUARY
2011**



South
Cambridgeshire
District Council

CONTENTS

1. Meetings and events from 3 February to 18 February 2011

Date	Time	Name	Venue	Contact
Thu 3 Feb	5.30pm	Finance Training 03/02	Swansley Room	Jackie Sayers
Mon 7 Feb	2pm	Scrutiny and Overview Committee 07/02	Swansley Room	Patrick Adams
Thu 10 Feb	10am	POSTPONED - Climate Change Working Group 10/02		
	2pm	Cabinet 10/02	Swansley Room	Holly Adams
Mon 14 Feb ♥	11.59	Deadline for Public and Members' Questions for full Council		
Tue 15 Feb	11am	Policy and Performance Portfolio Holder's Meeting 15/02	Jeavons Room	Maggie Jennings
	11.59	Deadline for Members' Notices of Motion for Council		
	6pm	Finance and Staffing Portfolio Holder's Meeting 15/02	Monkfield Room	Patrick Adams
Wed 16 Feb	5.30pm	Housing Portfolio Holder's Meeting 16/02	Monkfield Room	Ian Senior

INFORMATION FOR DISTRICT COUNCILLORS

2. Section 106 Workshop

Parish Councils have requested the District Council run a workshop on the subject of section 106 agreements. Officers from the Planning and New Communities team are happy to run such a workshop but need to understand the context and detail that is required. If you are interested in attending a workshop please contact section 106-Officer James Fisher james.fisher@scamb.gov.uk with feedback on the following questions:

What time of day would you prefer?

How many attendees do you feel the workshop should be limited to?

How long do you think the workshop should last?

What items would you like covered?

What is your current level of understanding on s106 agreements (poor, adequate, good)?

Potential items for discussion are:

History of section 106 agreements

Use of section 106 agreements

What contributions do /can Parish Councils benefit from and influence

District Council processes

Development viability

Future of section 106 agreements

PARISH COUNCIL INFORMATION

3. Parish Council Satisfaction Survey

Final chance to respond to Parish Council Satisfaction Survey

We would like to know how satisfied you are with the ways in which we engage with you. The results will help us to shape our future parish council engagement activity. Please help us by completing our short survey.

<https://www.surveymonkey.com/s/pcsatisfaction>

Please respond to the electronic survey or using the attached document by **Friday 11 February 2011**.

Thank you to everyone who has already responded to the survey.

GENERAL INFORMATION

4. Fraud Workshop

The Council has a dedicated team that investigates fraud, based within Corporate Services. Primarily this is benefit fraud although it can extend to other areas of Council business when the need arises. [Chris Freeman](#), Fraud Manager, will be hosting sessions for Members to explain how SCDC investigates fraud, what members can do to help and also the proposed changes to the Prosecution Policy for benefit fraud at SCDC. If Members have any particular points that they would like Chris to cover then they should contact him so that he can ensure that they are included.

- **Thursday 3 March 2011 at 2pm in Swansley Room**

5. Cam to Coast Bike Ride- British Heart Foundation

Cam to Coast bike ride in support of the British Heart Foundation.
Brand new 74 mile cycle challenge including two family friendly 10 mile rides
Location: Between Cambridge and Southend
Date: Saturday 26 March 2011.

See attached documents for further details.

6. Climate Change Working Group Meeting

The scheduled meeting of the Climate Change Working Group on Thursday 10 February 2011 **has been postponed** to a date to be arranged, probably in the first two weeks of March. Instead, on 10 February, starting at 9.30am in the Swansley Room, there will be an informal meeting to discuss a range of climate change issues.

7. Rural Services Network Weekly Digest

The Rural Services Network is a group of over 250 service providers and local authorities working to establish best practice across the spectrum of rural service provision. The network has representation across the complete range of rural services. For general comments or enquiries, email: editor@ruralcity.co.uk

- Rural England has significant role <http://www.rsnonline.org.uk/Services/Rural-England-has-significant-role.html>
- 'Big society' lacks clarity- report <http://www.rsnonline.org.uk/Services/Big-Society-lacks-clarity-says-report.html>
- Join Big Society, councils urged <http://www.rsnonline.org.uk/Community/Join-Big-Society-councils-urged.html>
- Hundreds apply for regional funding <http://www.rsnonline.org.uk/Business/Hundreds-apply-for-regional-funding.html>
- Inquiry into rural heating oil <http://www.rsnonline.org.uk/Services/Inquiry-into-rural-heating-oil.html>

8. Weekly Planning List

To view the list of planning applications submitted in the past seven days, please visit the Council's on-line [Planning Application Search](#). Once the page has loaded, select the [Planning Weekly List option](#) to see planning applications determined or registered each week for the past ten weeks, or use the [Search option](#) to set your own criteria.

The system will provide a range of information on current and decided applications since 1948, including a brief description of the development, reference number, decision and the date of decision. More recent applications show the name and telephone number of the council officer who is dealing with the application.

Search results are presented in a collection of pages, the number of which depends on the number of results your search produces. There are navigation tools to allow you to browse your results.

EXECUTIVE DECISIONS TAKEN SINCE 26 JANUARY 2011

In accordance with the [Access to Information Procedure Rules in Part 4 of the Council's Constitution](#), any executive decision shall be published normally within five days of being made. That record will bear the date on which it is published and will specify that the decision will come into force, and may then be implemented, on the expiry of 5 working days after the publication of the decision, unless called in for review by the Chairman of the Scrutiny and Overview Committee or by any five other councillors.

A list of decisions currently within the call-in period is available [on the Council's website](#).

Any member considering calling in a decision is requested to contact the [Democratic Services Section](#) to determine whether any relevant amendments have been incorporated.

The call in procedure is set out in full in [Part 4 of the Council's Constitution, 'Scrutiny and Overview Committee Procedure Rules'](#).

9. Capital and Revenue Estimates 2011-12: New Communities

The New Communities Portfolio Holder:

- (a) endorsed the Revenue Estimates for 2011-12 and the Capital Programme up to 2015-16, relating to services within the New Communities Portfolio, and recommended them for consideration by Cabinet;

(b) approved the Capital Expenditure Proposal Forms relating to Village Sports Facilities Grants, Community Facilities Grants and Arts Capital Grants for inclusion in the Capital Programme.

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

10. Foodstore Provision In North West Cambridge - Analysis of Public Consultation Responses And Proposed Approach For Developing Informal Planning Policy Guidance

The New Communities Portfolio Holder:

(a) Noted the representations summarised in Appendix B;

(b) approved the content of the report attached at Appendix A 'Foodstore Provision in North West Cambridge - Analysis of Public Consultation Responses and Proposed Approach for Developing Informal Planning Policy Guidance' and the approach suggested in the conclusions for developing the Informal Planning Policy Guidance;

(c) gave authority to officers to agree any changes in approach that may arise from the decision of Cambridge City Council's Executive Councillor following the meeting of the Development Plan Scrutiny Sub Committee on 18th January 2011.

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

11. Young People's Plan

The New Communities Portfolio Holder approved for consultation, the redrafted Children and Young People's Plan (previously called the Youth Participation Strategy) and accompanying action plan for a six-week period, commencing on 27th January 2011.

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

12. Cambridgeshire Green Infrastructure Strategy

The New Communities Portfolio Holder agreed

(a) To support the broad approach of the Strategy contained in Appendices A and B

(b) that further changes be made to the Strategy so that it can be published for public consultation.

(c) to endorse, as an urgent decision outside the usual Portfolio Holder schedule of meetings, an acceptable revised version of the Strategy for public consultation, in consultation with the

Corporate Manager (Planning and New Communities) and other relevant officers and members

This decision was published on 26 January 2011. Democratic Services must be notified of any call in by 5 pm on the call-in expiration date 2 February 2011. All decisions not called in may be implemented the next working day after the call-in expiration date.

DECISIONS MADE BY OFFICERS AND REPORTED FOR INFORMATION

OTHER INFORMATION

13. Newly-Published Items on modern.gov

Agendas

- [Agenda for Senior Management Team \(SMT\) on Feb 2 2011 9:30AM](#)
- [Agenda for Scrutiny and Overview Committee on Feb 7 2011 2:00PM](#)
- [Agenda for Standards Committee on Jan 19 2011 10:00AM](#)

Decisions

- [Agenda for Planning Portfolio Holder's Meeting on Jan 25 2011 10:00AM](#)
- [Agenda for New Communities Portfolio Holder's Meeting on Jan 25 2011 11:15AM](#)
- [Agenda for Council on Jan 27 2011 2:00PM](#)

Minutes

- [Agenda for Planning Committee on Jan 12 2011 2:00PM](#)
- [Agenda for Scrutiny and Overview Committee on Jan 6 2011 2:00PM](#)

Issues

- [Issue details - Public Health White Paper - SCDC Response](#)
- [Issue details - LONGSTANTON: Disposal of Land at Haddows Close](#)
- [Issue details - Acceptable Use Policy for Members' Personal Websites and Blogs on modern.gov](#)
- [Issue details - Voluntary Sector Grants - Update](#)
- [Issue details - Customer Service Excellence Action Plan](#)
- [Issue details - Finance Task & Finish Review Update](#)
- [Issue details - Orchard Park Update](#)
- [Issue details - Sustainable Parish Energy Partnership](#)

Library Items

- [Library document - Using Facebook and Twitter](#)
- [Library document - Caxton Parish Council Members](#)
- [Library document - Caxton Parish Council Spending over £500](#)
- [Library document - Caxton Parish Council Freedom of Information Publication Scheme](#)

Meetings

- [Agenda for Executive Management Team \(EMT\) on Jan 26 2011 2:00PM](#)
- [Agenda for Council on Jan 27 2011 2:00PM](#)
- [Agenda for Planning Committee on Feb 2 2011 2:00PM](#)

14. Upcoming Training Sessions for Members

Subject:	Date:	Trainer:	For:	Contact:
Finance Training	Thursday 3 February		All members	Jackie Sayers

		5.30pm Swansley Room			
Fraud Workshop	Thursday 3 March 2pm-4pm	Swansley Room	Chris Freeman	All members	Chris Freeman
CorVu Familiarisation	Wednesday 9 February 2pm-3pm		Ian Salter	All members	Ian Salter
All in ICT Training Room	Tuesday 15 February 10am-11am & 2pm-3pm		Ian Salter	All members	Ian Salter
	Wednesday 16 February 10am-11am		Ian Salter	All members	Ian Salter
	Thursday 17 February 10am-11am & 2pm-3pm		Ian Salter	All members	Ian Salter
	Wednesday 23 February 10am-11am & 2pm-3pm		Ian Salter	All members	Ian Salter
	Thursday 24 February 10am-11am		Ian Salter	All members	Ian Salter

15. SCDC Starters and Leavers

Leavers

LESLEY MURPHY left on 31 January 2011 and had worked as a Multi-skilled Operative in Affordable Homes.

Parish Council Satisfaction Survey



South
Cambridgeshire
District Council

We would like to know how satisfied you are with the ways in which we engage with you. The results will help us shape our future parish council engagement activity. Please help us by completing this short questionnaire.

Name of Parish Council or Parish Meeting:	
Your position:	

1. How would you rate your parish council's relationship with the District Council?

☹	1	2	3	4	5	6	7	8	9	10	☺
---	---	---	---	---	---	---	---	---	---	----	---

2. Would you say that this is...?

	✓
Better than last year	
Worse than last year	
About the same	
Unknown	

3. If better or worse than last year, what has improved / got worse?

4. How useful are the following services?

	Very Useful	Useful	Not useful	Don't know	Comment
Website					
Weekly Bulletin					
Monthly Planning Policy email update					
Planning Parish Forum					
Parish Liaison Meetings with Cabinet					
Electoral Services					
Officer attendance at Parish Council meetings					
Training events e.g. standards					

5. Where there have been specific consultations by the Council were these helpful and how could they be improved?

6. What would you say are the key strengths of the way in which we engage your parish council?

7. Is there anything that the Council could do to improve its relationship with your parish council?

Thank you for completing this questionnaire.

Please return to: Partnerships Team, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA or partnerships@scambs.gov.uk by Friday 11 February 2011.

Cam to Coast bike ride



Category: **Brand new 74 mile cycle challenge including two family friendly 10 mile rides**

Location: **Between Cambridge and Southend**

Date: **Saturday 26 March 2011**

For more information call **0808 100 2109**

or email **eastevents@bhf.org.uk** or visit **bhf.org.uk/camtocoast**



Supported by



HAVE FUN, GET FIT, SAVE LIVES

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This page is left blank intentionally.

Your entry fee covers the cost of running the event, it's your sponsorship money that will help us save lives.

Sponsorship pledge

I pledge to raise £ in sponsorship for the BHF

Payment details

- I am aged 14 or over, taking part in the Cam to Coast ride and enclose £20 entry fee
- I am aged 16 or over, taking part in the 10 mile route 1 and enclose £5 entry fee
- I am aged 16 or over, taking part in the 10 mile route 2 and enclose £5 entry fee
- I am a child taking part in the 10 mile route 1 and it's free
- I am a child taking part in the 10 mile route 2 and it's free
- I enclose a donation of £

TOTAL £

Please note your entry fee is non-refundable. Please make cheques payable to The British Heart Foundation.

If you would like to pay by credit card – go on line at bhf.org.uk/camtocoast to register.

If on the day registration is available we can accept credit card payments on the day.

BHF t-shirts

Everyone taking part will receive a FREE t-shirt to be collected on the day.

Declaration: Acceptance of terms and conditions

I understand that if I am in doubt about my health or have a medical condition that could be affected by exercise, particularly a heart condition, I should obtain my doctor's approval before participation in a BHF event which involves exercise.

I understand that participants under the age of 16 years must be accompanied by an adult. I acknowledge that I participate in this event at my own risk and that the BHF cannot be held liable for any injury, loss or damage caused or sustained as a result of my participation.

I confirm that I will abide by all the rules and regulations set out by the BHF for participating safely in this event.

I understand this is a British heart Foundation event and pledge to raise as much sponsorship as possible for the BHF only and that entry fees are non-refundable as they cover the cost of administering the event.

I understand that the BHF may take photographs or videos of me taking part in this event and permit them to use the images and/or videos for promotional purposes; if signing for a child I give permission to use their image.

If I have registered other participants on their behalf I have done so with their permission and I will show them a copy of the Terms and Conditions for the event. Please email events@bhf.org.uk or phone 0845 130 8663 to request additional copies of the terms and conditions. If they do not agree with the terms and conditions they will withdraw their registration and not participate in the event.

Please note that details of participants may be passed on to relevant third parties (such as St John Ambulance, hospitals etc) so that in the event of illness or injury occurring during the event they can administer first aid more effectively and contact relatives/friends if necessary.

The BHF does not arrange personal accident or any other insurance cover for participants in our events. You should consider whether you need financial protection should an accident occur and if so, then BHF recommend that you contact an insurance broker or another suitably qualified professional who is authorised by the Financial Services Authority.

Signed:

For a participant under the age of 16 to take part in this event, an adult must sign give permission by signing this declaration.

Date:

Please return to:

**British Heart Foundation Events Team,
PO Box 13039, Birmingham B25 9BG**

You can also register online at bhf.org.uk/camtocoast

Meet our Supporters

Daniel Le Boudec and his father and friends took part in a BHF bike ride for their niece/granddaughter who was diagnosed with a rare heart defect when she was 6 months old. Daniel was only 15 when his niece was born and says: "The experience was very traumatic for the whole family." Thanks to the great care his niece received she is now 11 years old and fighting fit. Despite having been told at a young age that she would never be able to take part in any sports, she has not missed out on anything and leads an active childhood.

Daniel was also riding in memory of his Grandfather who unfortunately died very suddenly of a heart attack at 55 years old. He was a fit and healthy man and it came as a great shock to the family when he passed away. Daniel likes to look after his own heart and exercises regularly and has enjoyed a few of our events in the past. Daniel says: "I hope to continue to take part in BHF events as I want to raise sponsorship and say thank you to all those who helped save my niece's life and also support those who may go through the same thing my family did."



For more information call **0808 100 2109** or email eastevents@bhf.org.uk or visit bhf.org.uk/camtocoast



 British Heart Foundation	British Heart Foundation Greater London House 180 Hampstead Road London NW1 7AW Phone: 020 7554 0000 Fax: 020 7554 0100 Website: bhf.org.uk
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Cam to Coast bike ride



Category: **Brand new 74 mile cycle challenge including two family friendly 10 mile rides**

Location: **Between Cambridge and Southend**

Date: **Saturday 26 March 2011**



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Supported by



74 miles – 2 wheels – 1 amazing ride!

Start this spring the right way by getting into gear at the British Heart Foundation's brand new bike ride, linking the two cycle towns of Cambridge and Southend. Experience 74 miles of undulating, unspoiled beauty. Cam to Coast is the perfect way to start your 2011 cycling season.

What's the route?

Leaving the historic heart of Cambridge, you'll ride alongside the river Cam, through the stunning Cambridgeshire countryside and many breathtaking idyllic Essex villages, finishing with a 5 mile stretch along the vibrant Southend seafront.

Where and when does it start?

Start your ride any time between 7.30 – 9.00am at Jesus Green, Cambridge.

How much does it cost to enter?

Entry is **£20** and includes an event t-shirt, commemorative medal and water. Please note participants must be aged 14 and over to take part in the 74 mile route. Younger riders can join in the fun for FREE on one of the 10 mile routes.

Want to get the family involved too?

If you're new into cycling, haven't been on your bike in a while or fancy getting the family together for a fantastic ride, choose from one of our two shorter, **10 mile routes**, which still follow the main route. Incredible value at just £5 for adults and **FREE for children** (aged 15 or under) to enter. Riders will also receive a FREE event t-shirt, medal and water!

Route 1 - Choose to start with all of the challenge riders at Jesus Green in Cambridge between 7.30 – 9.00am at a time to suit you. You'll follow the main route and finish your 10 mile ride at Whittlesford.

Route 2 - The Essex ride joins the route at Leigh-on-Sea any time between 11.00am – 2.30pm and takes you the final 10 miles through to the celebrations at the grand finish in East Beach, Shoeburyness.



HAVE FUN, GET FIT, SAVE LIVES!

How much sponsorship do I have to raise?

Taking part in a BHF event is a fantastic way for you to improve your heart health while raising vital funds to help the British Heart Foundation continue its pioneering, life-saving work. Have fun, get fit and save lives!

As this is a fundraising event, we are relying on all participants to fundraise as part of their BHF event experience. **Help us celebrate the BHF's 50th birthday by aiming to raise £50 in sponsorship for your event. Fifty for fifty!** That's a pound for every year the BHF had been doing its pioneering research and saving lives.

How can I enter?

There are two ways to enter:

Online: bhf.org.uk/camtocoast

Post: Send attached entry form with a cheque to the address on the back of entry form.

Any other questions?

Call the events team on **0808 100 2109** or e-mail eastevents@bhf.org.uk

Anything else I need to know?

We strongly recommend that all riders wear a helmet. Please note all route distances are approximate.

If you would like any fundraising tools or inspiration to help you round up your colleagues please get in touch.

If you're entering as part of a team, remember to enter your team name when registering.



Entry form

Please complete one form per participant or team member and fill in both sides of this form. You can also enter online at bhf.org.uk/camtocoast

Title: **First name:**

Last name:

Address:

.....

.....

Postcode:

Home number:

Work number:

Mobile number:

Email:

If you are happy for the BHF to contact you by email and/or text/picture message please enter your preferred email address and/or mobile number in the boxes provided above. You can unsubscribe at any time.

Date of birth:

Company name:

Team name:

Team leader's name:

If you have been touched by heart disease or you're trying to lead a healthy lifestyle, would you be willing to tell us your story?

Yes No

How many more entry forms would you like?

By telling us how you heard about this event you will save us money!

Please tick all that apply:

- | | | | |
|-------------------------------------------------|--------------------------|----------------------|--------------------------|
| 1. Taken part in a BHF event before | <input type="checkbox"/> | 8. Magazine | <input type="checkbox"/> |
| 2. BHF website | <input type="checkbox"/> | 9. E-mail promotion | <input type="checkbox"/> |
| 3. Postal mailing from the BHF | <input type="checkbox"/> | 10. Lloyd's Pharmacy | <input type="checkbox"/> |
| 4. Other website | <input type="checkbox"/> | 11. ISS | <input type="checkbox"/> |
| 5. Poster/leaflet | <input type="checkbox"/> | 12. HSBC | <input type="checkbox"/> |
| 6. Newspaper | <input type="checkbox"/> | 13. Johnson Matthey | <input type="checkbox"/> |
| 7. Through a friend, family member or colleague | <input type="checkbox"/> | | <input type="checkbox"/> |

Data protection

The BHF would also like to keep you up to date on our other work and what you're helping us to achieve. If you do NOT wish to be contacted by post about our other events please tick here or our other work, please tick here. If you do NOT wish to hear from us by phone about our other events please tick here or our other work, please tick here. From time-to-time we allow other similar organisations to contact our supporters. If you do NOT wish to be contacted by them, please tick here.